

Monitoring & Evaluation (M&E) Plan and Impact Statement Form

Objective of the M&E Plan and Impact Statement:

- The M&E Plan and Impact Statement must be designed based on the Technical Assistance Response Plan and must enable the Implementer to complete the Closure Report at the end of the assistance.

Process for filling in the form:

- The Implementer must identify relevant quantitative and qualitative indicators as specified in the Closure Report. A sub-set of indicators to monitor and assess must be chosen among these.
 - The Implementer may also identify other specific, measurable, achievable, relevant, and time-bound indicators suitable to monitor Activities, Outputs and anticipated Outcomes from the technical assistance and add to the M&E Plan and Impact Statement.
 - During implementation of the TA or FTA, the Implementer must collect all relevant data as described in the Monitoring & Evaluation Plan. Aggregated data on selected indicators as well as an updated version of the Impact Statement will be presented in the Closure Report at the end of the assistance.
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Basic Information	
Title of response plan	Technical guidance and support to conduct a technology needs assessment and a technology action plan for Cameroon
Technical assistance reference number	2019000029
Country/ countries	Cameroon
NDE focal point and organisation	Mr. Patrick Forghab National Climate Change Observatory (ONACC)
Sector(s) addressed	To be determined / selected
Technologies supported	<u>Adaptation and mitigation technologies</u>
Implementation period and total duration	12 months (September 2020 to September 2021)
Total budget for implementation	177,000
Designer of the response plan	
Implementer of response plan	FOKABS INC, ARPEDAC and Natural Eco Capital

(A) Outputs and Activities as described in the Response Plan	(B) Indicator	(C) Expected results	(D) Method and frequency for data collection	(F) Comments
Output 1: Institutional capacity and coordination mechanisms in place to govern and coordinate climate action and finance	<i>Select relevant indicators from the Closure Report (at least one core indicator, section B). You may also define additional relevant indicators to be added.</i>	<i>Add the expected quantitative or qualitative target/value of the indicator (e.g. number of studies, policy recommendations , etc.).</i>	<i>Describe the expected method and frequency for data collection (e.g. survey, head count at a training workshop, application of a standard methodology etc.)</i>	<i>Describe any assumptions made or anticipated challenges for collecting quantitative and qualitative data</i>
Activity 1.1: Development of planning and communication documents	Total number of deliverables produced during the assistance (excluding mission, progress and internal reports)	c) Three deliverables produced	Data will be collected through a simple count of deliverables generated and this will happen monthly	No challenges envisaged
Activity 1.2: Conduct stakeholder's analysis	Total number of events organized by proponents and implementing partners	At least one meeting organized	Data will be collected monthly. This will be collected by a direct count of organized events and/or the review of events' reports	No challenges envisaged
	Number of participants in events organized by proponents and implementing partners	a) 6 men (estimated)	Data will be obtained through a head count at events or from the signed participants' list	It is assumed that all training participants will fill (including details of their sex) and sign the list of participants.
		b) 3 women (estimated)	Data will be obtained through a head count at events or from the signed participants' list	It is assumed that all training participants will fill (including details of their sex) and sign the list of participants.
	Total number of deliverables produced during the assistance (excluding mission, progress and internal reports)	a) One technical document developed	Data will be collected through a simple count of materials generated. This information will be collected monthly.	No challenges envisaged
Activity 1.3:	Number of training	Two trainings	Data will be collected	No challenges

Support the establishment of a TNA Committee	organized by proponents and implementing partners	delivered	monthly. This will be collected by a direct count of organized trainings and/or the review of training reports	envisaged
	Number of participants in trainings organized by proponents and implementing partners	a) Number of men (At least 20 trained)	Data will be obtained through a head count at training sessions or from the signed participants' list. This information will be collected monthly.	It is assumed that all training participants will fill (including details of their sex) and sign the list of participants.
		b) Number of women (At least 10 trained)	Data will be obtained through a head count at training sessions or from the signed participants' list. This information will be collected monthly.	It is assumed that all training participants will fill (including details of their sex) and sign the list of participants.
	Total number of institutions trained	a) Governmental (national or subnational)	Data will be obtained through the review of the list of participants – trainees from government institutions will be counted. Data will be collected monthly	It is assumed that all training participants will indicate their affiliations on the list of participants.
		b) Private sector (bank, corporation, etc.)	Data will be obtained through the review of the list of participants – trainees from the private sector will be counted. Data will be collected monthly	It is assumed that all training participants will indicate their affiliations on the list of participants.
		c) Nongovernmental (NGO, University, etc.)	Data will be obtained through the review of the list of participants – trainees from NGOs will be counted. Data will be collected monthly	It is assumed that all training participants will indicate their affiliations on the list of participants.
	Percentage of participants reporting satisfaction with CTCN training (from CTCN training feedback form)	Percentage of participants reporting satisfaction	Data will be collected through surveys and the CTCN training feedback form will be employed for this purpose. This information will be	It is assumed that participants will complete the survey. A challenge here lies in the fact that some participants may not complete the survey.

			collected per training conducted.	
	Percentage of participants reporting increased knowledge, capacity and/or understanding as a result of CTCN training (from CTCN training feedback form)	a) Percentage of men	Data will be collected through surveys and the CTCN training feedback form will be employed for this purpose. This information will be collected per training conducted.	It is assumed that respondents who complete the survey will include details of their sex in the survey questionnaire
		b) Percentage of women	Data will be collected through surveys and the CTCN training feedback form will be employed for this purpose. This information will be collected per training conducted.	It is assumed that respondents who complete the survey will include details of their sex in the survey questionnaire
	Total number of deliverables produced during the assistance (excluding mission, progress and internal reports)	a) Two documents developed	Data will be collected through a simple count of documents/tools generated. This information will be collected monthly.	No challenges envisaged
		c) One training report elaborated	Data will be collected through a simple count of materials generated. This information will be collected monthly.	No challenges envisaged
Activity 1.4: Development and endorsement of TNA Committee work plan for monitoring and oversight	Total number of events organized by proponents and implementing partners	At least five TNA committee meetings organized	Data will be collected monthly. This will be collected by a direct count of organized events and/or the review of events' reports	No challenges envisaged
	Number of participants in events organized by proponents and implementing partners	a) Number of men	Data will be obtained through a head count at events or from the signed participants' list. This information will be collected monthly.	It is assumed that all training participants will fill (including details of their sex) and sign the list of participants.
		b) Number of women	Data will be obtained through a head count	It is assumed that all training participants

			at events or from the signed participants' list. This information will be collected monthly.	will fill (including details of their sex) and sign the list of participants.
	Total number of deliverables produced during the assistance (excluding mission, progress and internal reports)	a) One document developed	Data will be collected through a simple count of documents/tools generated. This information will be collected monthly.	No challenges envisaged
		c) Five TNA committee meetings reports elaborated	Data will be collected through a simple count of materials generated. This information will be collected monthly.	No challenges envisaged
Outcome 2: Country Programming process				
Activity 2.1: Pre-selection of sub-sectors for the fulfilment of Cameroon's TNA	Total number of events organized by proponents and implementing partners	At least two meetings organized	Data will be collected monthly. This will be collected by a direct count of organized events and/or the review of events' reports	No challenges envisaged
	Number of participants in events organized by proponents and implementing partners	a) Number of men	Data will be obtained through a head count at events or from the signed participants' list. This information will be collected monthly.	It is assumed that all training participants will fill (including details of their sex) and sign the list of participants.
		b) Number of women	Data will be obtained through a head count at events or from the signed participants' list. This information will be collected monthly.	It is assumed that all training participants will fill (including details of their sex) and sign the list of participants.
	Total number of deliverables produced during the assistance (excluding mission, progress and internal reports)	a) Three technical documents developed	Data will be collected through a simple count of documents/tools generated. This information will be	No challenges envisaged

			collected monthly.	
		c) Two meeting minutes elaborated	Data will be collected through a simple count of materials generated. This information will be collected monthly.	No challenges envisaged
Activity 2.2: Assess, prioritize and validate key technologies for the fulfillment of Cameroon's TNA	Total number of events organized by proponents and implementing partners	Two national workshops delivered	Data will be collected monthly. This will be collected by a direct count of organized events and/or the review of events' reports	No challenges envisaged
	Number of participants in events organized by proponents and implementing partners	a) 12 men (Estimated)	Data will be obtained through a head count at events or from the signed participants' list. This information will be collected monthly.	It is assumed that all training participants will fill (including details of their sex) and sign the list of participants.
		b) 8 women (Estimated)	Data will be obtained through a head count at events or from the signed participants' list. This information will be collected monthly.	It is assumed that all training participants will fill (including details of their sex) and sign the list of participants.
	Total number of deliverables produced during the assistance (excluding mission, progress and internal reports)	a) Four technical documents developed	Data will be collected through a simple count of documents/tools generated. This information will be collected monthly.	No challenges envisaged
		c) Two workshop reports elaborated	Data will be collected through a simple count of materials generated. This information will be collected monthly.	No challenges envisaged
Activity 2.3: Development of Technology Action Plan(s) per sector and /or sub (sector)	Total number of deliverables produced during the assistance (excluding mission, progress and internal reports)	a) Two technical documents (TAPs) developed	Data will be collected through a simple count of documents/tools generated. This information will be collected monthly.	No challenges envisaged
	Anticipated amount	Anticipated	Data will be collected	It is assumed that the

	of funding/investment leveraged (USD) as a result of TA (disaggregated by public, private, national, and international sources, as well as between anticipated/confirmed funding)	amount of public funding mobilised from national/domestic sources	through the review of the financial plan section of each TAP. This information will be collected on a semester basis.	financial plan of each TAP will contain the required funding information.
		Anticipated amount of public funding mobilised from international/regional sources	Data will be collected through the review of the financial plan section of each TAP. This information will be collected on a semester basis.	It is assumed that the financial plan of each TAP will contain the required funding information
		Anticipated amount of private funding mobilised from national/domestic sources	Data will be collected through the review of the financial plan section of each TAP. This information will be collected on a semester basis.	It is assumed that the financial plan of each TAP will contain the required funding information
		Anticipated amount of private funds mobilised from international/regional sources	Data will be collected through the review of the financial plan section of each TAP. This information will be collected on a semester basis.	It is assumed that the financial plan of each TAP will contain the required funding information
Activity 2.4	Total number of events organized by proponents and implementing partners	One national workshop delivered	Data will be collected monthly. This will be collected by a direct count of organized events and/or the review of events' reports	No challenges envisaged
	Number of participants in events organized by proponents and implementing partners	a) 30 men (Estimated)	Data will be obtained through a head count at events or from the signed participants' list. This information will be collected monthly.	It is assumed that all training participants will fill (including details of their sex) and sign the list of participants.
		b) 20 women (Estimated)	Data will be obtained through a head count at events or from the signed participants' list. This information will be collected monthly.	It is assumed that all training participants will fill (including details of their sex) and sign the list of participants.
	Total number of	b) One technical	Data will be collected	No challenges

	deliverables produced during the assistance (excluding mission, progress and internal reports)	document (concept note) developed	through a simple count of documents/tools generated. This information will be collected monthly	envisaged
		c) Two information materials (1 workshop report and 1 terms of reference) developed	Data will be collected through a simple count of materials generated. This information will be collected monthly.	No challenges envisaged
	Anticipated amount of funding / investment leveraged (USD) as a result of TA (disaggregated by public, private, national, and international sources, as well as between anticipated/confirmed funding)	Anticipated amount of public funding mobilised from national/domestic sources	Data will be collected through the review of project concept notes / proposals elaborated as part of the TA and for the deployment of prioritized technologies. This information will be collected on a semester basis.	It is assumed that project concept notes / proposals targeting national / domestic sources will be elaborated.
		Anticipated amount of public funding mobilised from international/regional sources	Data will be collected through the review of project concept notes / proposals elaborated as part of the TA and for the deployment of prioritized technologies. This information will be collected on a semester basis.	It is assumed that project concept notes / proposals targeting international funding sources will be elaborated.
		Anticipated amount of private funding mobilised from national/domestic sources	Data will be collected through the review of project concept notes / proposals elaborated as part of the TA and for the deployment of prioritized technologies. This information will be collected on a semester basis.	It is assumed that project concept notes / proposals targeting private sector funding sources at the national level will be elaborated.
		Anticipated amount of private funds mobilised	Data will be collected through the review of project concept notes	It is assumed that project concept notes / proposals targeting

		from international/regional sources	/ proposals elaborated as part of the TA and for the deployment of prioritized technologies. This information will be collected on a semester basis.	private sector funding sources at the international level will be elaborated.
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Note: The Response Plan may contain information useful for the section below. The information in the table below will be used by the CTCN for public communication of the achieved and expected results of the Technical Assistance through the CTCN website www.ctc-n.org and other communication channels. See for example: https://www.ctc-n.org/sites/www.ctc-n.org/files/benin_ag_forestry.final_.pdf

Impact Statement	
Challenge	<i>This TA is implemented during the Covid-19 era. The government of Cameroon had imposed shutdowns as a measure to limit the spread of the virus and this culminated in the stalling of activities in the country. Hence, the Covid-19 crisis could pose a challenge to the timely completion of this TA as government officials and other stakeholders to be involved in the TNA process may be grappling with the execution or completion of other tasks which were delayed by the Covid crisis.</i>
CTCN assistance	<ul style="list-style-type: none"> • <i>Development of a comprehensive Technology Needs Assessment (TNA) for climate change adaptation and mitigation in Cameroon</i> • <i>Development of a Technology Action Plan (TAP) of climate change mitigation and adaptation needs identified in Cameroon's prioritized sectors</i>
Anticipated impact	<ul style="list-style-type: none"> • <i>Prioritized technologies required to meet the country's adaptation and mitigation targets identified. The adoption and deployment of these technologies will generate mitigation and adaptation benefits</i> • <i>Mobilization of financial resources for the implementation of the TAP</i>
Anticipated co-benefits from the TA	<p><i>Anticipated co-benefits to be generated from the TA includes the following:</i></p> <ul style="list-style-type: none"> ✓ <i>The adoption and deployment of the prioritized technologies will create employment opportunities in the country</i> ✓ <i>Sustainable Development Goal (SDG) No. 13, "Take urgent action to combat climate change". The implementation of the TAP will translate in the deployment of the prioritized technologies which constitutes an important step towards addressing climate change.</i>
Gender aspects of the TA	<i>Gender considerations are integrated into the TA in the following ways: gender focal points are meant to be part of the TNA committee and gender balance be promoted in the committee; equal representation of women and men at events (workshops and trainings) and the participation of associations that advance gender and women empowerment; the inclusion of approaches for gender inclusiveness as part of the capacity building training on the TNA processes; inclusion of gender dimensions in the identification of sectorial mitigation and adaptation technologies; mainstreaming of gender in the TAP and inclusion of a gender assessment of technology for the action plan per sector.</i>
Anticipated contribution to NDC	<ul style="list-style-type: none"> • <i>The Technological Action Plan (TAP) will enable Cameroon to better assess the implementation cost of its NDCs</i> • <i>The TNA will enhance the capacity of institutions to allocate</i>

	<i>appropriate resources and prepare new activities to address climate change issues</i>
The narrative story	<i>Cameroon has as vision to become an emerging economy in 2035 (Vision 2035) and this is translated into the Growth and Employment Strategic Paper (GESP). The country's NDC is anchored in the Vision 2035 and the vision has as sub-objectives the following: reduction of poverty; attainment of the middle-income country stage; attainment of the New Industrialized State stag; and the consolidation of the democratic process and national unity while respecting the country's diversity. From an economic stance, the attainment of the Vision 2035 would require sustained growth, a revolution in the agricultural sector based on increased productivity and doubling the contribution of the secondary sector in the GDP structure. However, the impacts of climate change are already visible in Cameroon and this could counteract the country's effort to address poverty and to advance a diversified and competitive economy, and consequently, undermine the objective of the 2035 Vision. Hence, Cameroon sees the development of a TNA as an important action to tackle the developmental challenges in the country posed by climate change.</i>
Contribution to SDGs	<p>SDG 13 – Take urgent action to combat climate change and its impacts: the TA will prioritize technologies and develop a TAP whose implementation will achieve climate change adaptation and mitigation benefits</p> <p>Goal 1 – End poverty in all its forms: Cameroon has as vision to become an emerging economy in 2035 and this vision entails the eradication of poverty. The impacts of climate change are already visible in Cameroon and this undermines the attainment of the Vision 2035 objective. The development of the TNA will tackle the development challenges in the country posed by climate change and consequently, will culminate in the fight against poverty in the country.</p> <p>Goal 5 – Achieve gender equality and empower all women and girls: the TA comprises of strong approach to gender. Throughout the entire TA process, gender issues are taken into consideration, ensuring that men and women take part in the TNA process.</p>
Reference to knowledge products	NA