

Final TNA Constitution for Botswana

1. Objective of the TNA Constitution

The National TNA Committee and constitution in place will be responsible for appointing key stakeholder groups and ensure their participation and engagement during the execution of the Technology Needs Assessment (TNA) process. The purpose of the TNA Constitution is to cite the roles and responsibilities of main stakeholder groups in the TNA process and method of engagement. This document will discuss the different levels of engagement for the National TNA Committee, National TNA Focal Point, TNA Consulting Team, and Sectoral Working Groups.

2. Organisational set-up

Below is a figure showing the suggested institutional structure for carrying out a successful TNA. The TNA process will be conducted through a stakeholder driven approach, where a wide range of stakeholders should be consulted, including the involvement of working groups. The various national bodies and their corresponding role is described in more details below the figure.

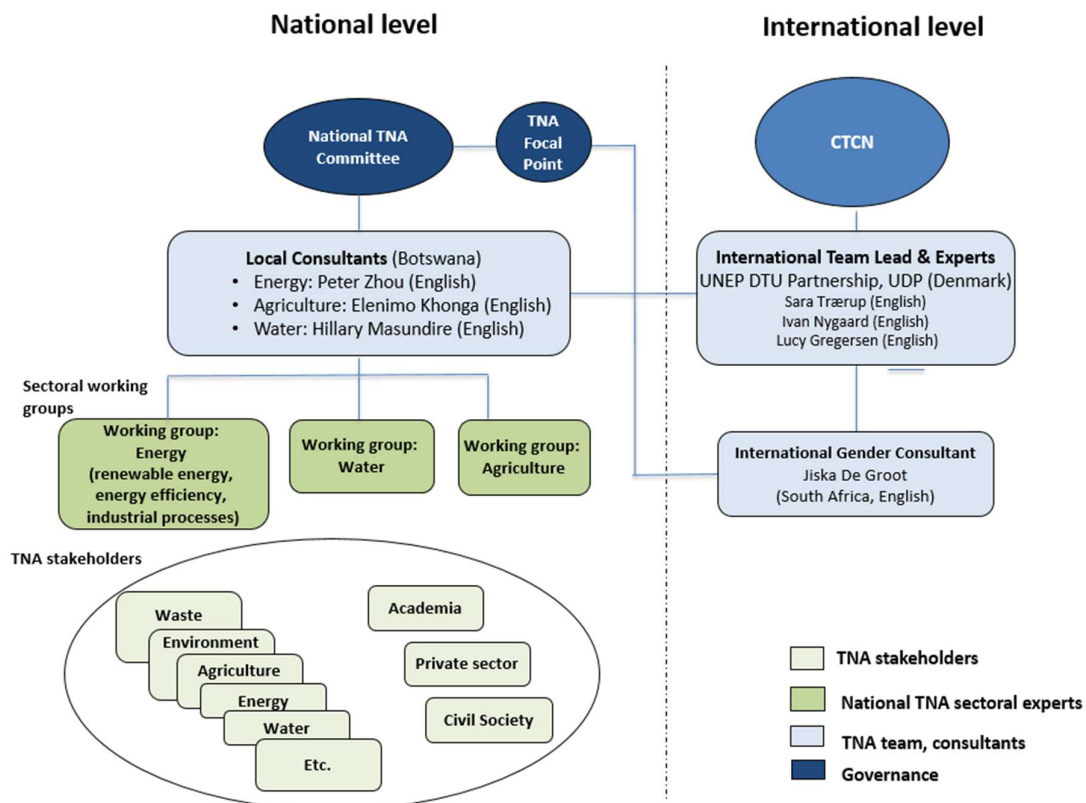


Figure 1. TNA Institutional Structure

National TNA Committee

The National TNA Committee is the guiding body of the project. The key objectives of the committee are to:

- Provide relevant data and info to the TNA
- Be active in the TNA process
- Oversee implementation
- Ensure validation of the deliverables based on agreed timelines
- Coordinate with the broader stakeholders within priority sectors as necessary

A work plan will be agreed upon to define and schedule TNA meetings to be conducted in Gaborone. The venue will be assigned by the responsible Ministry. Once TNA Committee members have been identified, the TNA Committee will meet up to 6 times, where of a number of meetings are already suggested aligned with various stages of the process in the work plan.

The National TNA Committee should be comprised of members responsible for policy making from all relevant ministries as well as key stakeholders from the private sector. Special consideration will be given to gender balance, vulnerable groups and appropriate representation throughout the process of the TNA Committee formation. The objective is to ensure gender is mainstreamed in the process as well as ensure equitable access to the benefits accruing from the TNA.

The committee will be chaired by the Permanent Secretary – Ministry of Environment, Natural Resources Conservation and Tourism (MENT), hence the deputy chairperson will be nominated by members of the TNA Steering Committee. It is suggested that the TNA Focal Point (represented by the Botswana Department of Meteorological Services (DMS)), a representative of the National Designated Entity (NDE) to the UNFCCC Technology Mechanism and representative of the National Designated Authority (NDA) to the GCF are members of the Committee as they will work in close collaboration with the national TNA team and other experts and relevant stakeholders towards the implementation of the TNA project.

The list of potential members is based on members of the existing National Climate Change Committee (NCCC) and input from the DMS and local sectoral experts, to ensure coherence and linkage between national climate change activities.

Sectoral Working Groups

To ensure extensive stakeholder participation, a sectoral working group will be established for each priority sector. To facilitate strategic decision-making and cross-sectoral co-operation, the sectoral working groups will be established under the National TNA Committee. The objective of the working groups are to provide inputs to: Identify prioritised sectors, identify and prioritise technologies and validating final selection thereof, development of TAP (incl. barriers), and review of TAP for each sector.

The members will be selected based on input from the National TNA Committee. The working groups should include stakeholders from government departments with responsibility for policy

formulation and regulation, private and public sector industries, utilities and regulators, technology suppliers, finance, technology end users and others. When considering members, members with gender expertise in the constitution of the working groups as well as equal gender balance (to the extent possible) will receive special attention in terms of representation.

Chairs of the groups can organise & convene working group meetings as necessary and are responsible for collecting feedback and opinions from group members. It is suggested that the chairperson of the working group could be from the relevant policy formulating body for a given sector/subsector. This could motivate any approvals that may be required, so that a relevant Ministry in charge of the sector can make informed endorsements.

The sectoral focus of the working groups was decided based on the final sector prioritization. These are the following:

- Energy (renewable energy, energy efficiency, industrial processes)
- Water
- Agriculture

TNA Team

The TNA team are experts in climate change mitigation and adaptation, gender, energy, and climate policy that will be delivering the tasks and supporting the TNA process. The consulting team have been brought on board by CTCN to deliver this project.